



MODEL SAFEGUARDING & CHILD PROTECTION POLICY FOR SCHOOLS AND EDUCATION SERVICES

UPDATE RECENT CHANGES TO THIS POLICY

This policy was reviewed and ratified by the Governing Body on 06/10/2020

The following persons are authorised to approve minor changes between reviews:

Chair of Governors Mrs Susan Jackson

Safeguarding Lead Governor Mrs Susan Jackson


Since ratification by the Governing Body the following changes have been made –

The following additions are based on DfE guidance up to 31/3/2020 – DfE guidance issued after this date must also be applied.

Where the DfE have highlighted areas for a strengthened focus the “in my school this means that” section must be completed.

Date of Change: 1st April 2020 and to further school closures due to Coronavirus		
Addition	DfE guidance	https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educational-settings
Addition	BCC guidance vulnerable children	https://www.birmingham.gov.uk/downloads/file/15896/safeguarding_guidance_during_school_closure



Addition	BCC guidance for collaborative/ hub schools	 HUB- Collaborative schools guidance.doc
Addition	DfE guidance	https://www.gov.uk/government/publications/covid-19-free-school-meals-guidance/covid-19-free-school-meals-guidance-for-schools
Strengthened focus	DfE guidance	<p>The continued importance of all staff and volunteers acting immediately on any safeguarding concern.</p> <p>In our school this means that the key features of safeguarding remain the same:</p> <ul style="list-style-type: none"> • the best interests of children must always come first • if anyone in the school has a safeguarding concern about any child they should act and act immediately • Record concerns and give the record to the DSL or deputy DSL • Deal with a disclosure of abuse from a child in line with the guidance in Appendix 2 of the Safeguarding and Child Protection Policy - you must inform the DSL immediately, and provide a written account as soon as possible. • a DSL or deputy will be available by telephone and/or email • Whilst acknowledging the challenge of the current National emergency, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, Severne Primary School will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE. It remains essential that people who are unsuitable are not allowed to enter the children’s workforce or gain access to children. When recruiting new staff, Severne Primary School will continue to follow the relevant safer recruitment processes for their setting, including, as appropriate, relevant sections in part 3 of Keeping Children Safe in Education (2019) (KCSIE). In response to COVID-19, the Disclosure and Barring Service (DBS) has made it is essential that unsuitable people are not allowed to enter the children’s workforce and/or gain access to children • Severne Primary School will continue to provide a safe environment, including online. This includes the use of an online filtering system. Where students are using computers in school, appropriate supervision will be in place.



Strengthened focus	DfE guidance	<p>What staff and volunteers should do if they have any concerns about a child</p> <p>In our school this means that;</p> <p>Where staff have a concern about a child, they should continue to follow the process outlined in the school Safeguarding Policy, this includes making a record and giving this record to a DSL immediately, which can be done remotely.</p> <p>Staff are reminded of the need to report any concern immediately and without delay. Where staff are concerned about an adult working with children in the school, they should use the reporting procedures outlined in the Safeguarding and Child Protection Policy 2019/20. Concerns around the Head teacher should be directed to the Chair of Governors: Mrs Susan Jackson.</p>
Strengthened focus	DfE guidance	<p>DSL (and deputy) arrangements.</p> <p>In our school this means that the following contacts are available to discuss safeguarding concerns;</p> <p>Designated Safeguarding Lead Mr Peter Hopkins 0121 706 2743 enquiry@severne.bham.sch.uk</p> <p>Deputy Safeguarding Lead Mrs Ida Mahoney 0121 7062743 enquiry@severne.bham.sch.uk</p> <p>Deputy Safeguarding Lead Mrs Sharon McMahan 0121 706 2743 enquiry@severne.bham.sch.uk</p> <p>Deputy Safeguarding Lead Mrs Sarah Muffin 0121 706 2743 enquiry@severne.bham.sch.uk</p> <p>Deputy Safeguarding Lead Mrs Claire Race 0121 706 2743 enquiry@severne.bham.sch.uk</p> <p>Chair of Governing Body Mrs Susan Jackson 0121 706 2743 enquiry@severne.bham.sch.uk</p> <p>Severne Primary School will endeavour to have a trained DSL (or deputy) available on site every day when children are in attendance</p>



		<p>at the school. If this is not possible a trained DSL (or deputy) will be available to be contacted via phone - for example when working from home.</p> <p>Where a trained DSL (or deputy) is not on site, in addition to the above, a senior leader will assume responsibility for co-ordinating safeguarding on site. This might include updating and managing access to child protection online management system, My Concern and liaising with the offsite DSL (or deputy) and as required liaising with children's social workers where they require access to children in need and/or to carry out statutory assessments at the school.</p> <p>It is important that all Severne Primary School staff and volunteers have access to a trained DSL (or deputy). On each day, staff on site will be made aware of who that person is and how to contact them.</p> <p>The DSL or deputy will continue to engage with social workers, and attend all multi-agency meetings, which may be done remotely</p>
Strengthened focus	DfE guidance	<p>The continued importance for school staff to work with and support children's social workers and the Local Authority Virtual School Head (VSH) for looked-after and previously looked-after children.</p> <p>Severne Primary School will continue to work with and support children's social workers to help protect vulnerable children. This includes working with and supporting children's social workers and the local authority virtual school head (VSH) for children in care and post children in care.</p> <p>The lead person for this will be: Mrs Ida Mahoney. There is an expectation that vulnerable children who have a social worker will attend an education setting, so long as they do not have underlying health conditions that put them at risk. In circumstances where the school is closed the following actions will be undertaken</p> <p>Names of identified pupils plus contact details.</p> <p>Names of allocated key Social Worker from SC&H plus contact details.</p> <p>Dates that contact was attempted with the families and whether this was successful Y/N.</p>



		<p>Was the pupil spoken to on these occasions Y/N.</p> <p>Dates that you attempted to contact allocated Social Workers and the name of the pupil concerned and whether this was successful (by either telephone or email) Y/N</p> <p>Dates you were contacted from the allocated Social Worker and the name of the pupil concerned.</p> <p>Any issues/concerns relating to above communications and any actions taken</p> <p>Our Designated Teacher for Looked After Children will be Mrs Claire Race</p> <ul style="list-style-type: none"> • Work with the Virtual school to provide the most appropriate support utilising the pupil premium plus to ensure they meet the needs identified in the child’s personal education plan. • Work with the virtual school head to promote the educational achievement of previously looked after children.
Strengthened focus	DfE guidance	<p>Peer on peer abuse - given the very different circumstances schools and colleges are operating in, a revised process may be required for managing any report of such abuse and supporting victims (the principles as set out in part 5 of KCSIE should continue to inform any revised approach)</p> <p>In our school this means that; Severne Primary School recognises that during the closure a revised process may be required for managing any report of such concerns and abuse.</p> <p>Where the school receives a report of peer on peer abuse, they will follow the principles as set out in part 5 of KCSIE and of those outlined within of the Child Protection Policy. The school will listen and work with the young person, parents/carers and any multi-agency partner required to ensure the safety and security of that young person. Where adults in school hold concerns in regards to e safety or peer on peer abuse, they will use the school’s recording system to alert the DSL and members of the Pastoral and SLT teams. Concerns and actions will be recorded by the DSL on My Concern and appropriate referrals made where necessary</p>



Strengthened focus	DfE guidance	<p>What staff and volunteers should do if they have concerns about a staff member or volunteer who may pose a safeguarding risk to children (the principles in part 4 of KCSIE will continue to support how a school or college responds to any such concerns)</p> <p>In our school this means that;</p> <p>Staff are reminded of the need to report any concern immediately and without delay. Where staff are concerned about an adult working with children in the school, they should use the reporting procedures outlined in the Safeguarding and Child Protection Policy 2019/20. Concerns around the Head teacher should be directed to the Chair of Governors: Mrs Susan Jackson.</p>
Strengthened focus	DfE guidance	<p>Any arrangements to support children that the school are concerned about who do not meet the 'vulnerable' definition.</p> <p>In our school this means that;</p> <p>Severne Primary School is committed to ensuring the safety and wellbeing of all its Children and Young people. Where the DSL has identified a child to be on the edge of social care support, or who would normally receive pastoral-type support in school, we will put a robust communication plan in place for that child with minimum weekly communication being made with the parents/carers.</p> <p>Severne Primary School and its DSL will work closely with all stakeholders to maximise the effectiveness of any communication plan. Details of this plan will be recorded on My Concern, as will records of contacts attempted and made. Each plan will be reviewed regularly (at least once a fortnight) and where concerns arise, the DSL will consider any referrals as appropriate. Dynamic risk assessments will be carried out and adjustments made to communication plans as necessary. The school will share safeguarding messages on its website and social media pages. Severne Primary School recognises that school is a protective factor for children and young people, and the current circumstances, can affect the mental health of pupils and their parents/carers. Teachers at school are aware of this in setting expectations of pupils' work where they are at home. Severne Primary School will ensure that where we care for children of critical workers and vulnerable children on site, we ensure appropriate support is in place for them. This support will be personalised to</p>



		each child.
Strengthened focus	DfE guidance	<p>What arrangements are in place to keep children not physically attending the school safe, especially online and how concerns about these children should be progressed.</p> <p>In our school this means that; It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Child Protection Policy and where appropriate referrals should still be made to children’s social care and as required, the police.</p> <p>Online teaching should follow the same principles as set out in the school’s teacher code of conduct. Severne Primary School will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.</p> <p>The following is a list of considerations that need to be taken into account when adults are setting and responding to online learning:</p> <ul style="list-style-type: none"> • Teachers should be mindful of the levels of expectation of parent/carer involvement and knowledge in supporting their child in completing tasks • Communication with pupils must be professional and appropriate • Staff must only use platforms provided by school to communicate with pupils <p>The UK Safer Internet Centre has published Safeguarding Advice for Remote Learning and listed a set of safeguarding checks that might inform parents and educators on how to keep young people safe online during this period.</p> <p>The UK Safer Internet Centre has a Professionals Online Safety Helpline (0344 381 4772) where you can get expert advice for those who work with children and young people.</p>

It is important that all staff and volunteers are aware of the new policy and are kept up to date as it is revised. The revised policy should continue to be made available publicly.

